



1-58.1 Archaeological Survey Information Transmittal, Form DT1919

In preparation for a literature search of pits or quarries proposed to be used by the contractor, the contractor should complete department form DT1919, Archaeological Survey Information Transmittal. The completed form should be sent to the Bureau of Equity and Environmental Services (BEES).

Refer to Figure 1 for an example of completed department form DT1919.

Figure 1 Completed Archaeological Survey Information Transmittal, Dept Form DT1919

MATERIAL EXCAVATION SITES		Wisconsin Department of Transportation Bureau of Equity & Environmental Services PO Box 7965 Madison, WI 53707-7965 Telephone: 608-266-0099	
Archaeological Survey Information Transmittal DT1919 2/2006 (Replaces ED860)			
Project ID <i>8110-07-71</i>	Highway <i>STH 64</i>	Termini	
WISDOT Regional Construction Engineer Name <i>Jane Engineer</i>	Region <i>SW - LaCrosse</i>	Area Code - Telephone Number <i>608-943-1234</i>	
Contractor Name and Address <i>Joe Contractor</i>		Area Code - Telephone Number <i>608-943-5678</i>	
SURVEY SITE	ALTERNATIVE 1	ALTERNATIVE 2	ALTERNATIVE 3
Location - County <i>Dunn</i>			
Township(s) <i>Sheridan</i>			
Town and Range Lines T <i>31</i> N,R <i>13W</i> T N,R T N,R			
Section Number <i>26</i>			
1/4 Section <i>SE 1/4 SE 1/4 NW 1/4</i>	1/4	1/4	1/4
Land Owner Name <i>Landry Home</i>			
Address <i>1230 Golier, Stillwater, MN 55082</i>			
Current Land Use <i>Farmland</i>			
Approximate Acreage to be Used <i>9</i>			
MAPS REQUIRED: 1. Map showing the precise location of the proposed borrow pit(s). (Section plats and RW plats are examples of such a map.) 2. Sketch map of borrow area. (Other maps which provide equivalent information and reference points are also acceptable.)			
Archaeologist Comments			
<input type="checkbox"/> A1	<input type="checkbox"/> A2	<input type="checkbox"/> A3	1. No Site(s) in Borrow Area
<input type="checkbox"/> A1	<input type="checkbox"/> A2	<input type="checkbox"/> A3	2. Site(s) in Borrow Area
<input type="checkbox"/> A1	<input type="checkbox"/> A2	<input type="checkbox"/> A3	3. Mounds/Cemetery in Area
(Archaeologist Signature)			
Bureau Recommendations			
<input type="checkbox"/> Survey Recommended	<input type="checkbox"/> High Potential - Proceed With Caution	<input type="checkbox"/> Ok to Proceed	
(Bureau of Equity & Environmental Services Representative Signature)			

The guidelines for conducting archaeological studies of off-site construction activities fall into two categories: those in which an archaeological field survey is required and those where a literature and archival search is required.

Archaeological field surveys are required for off-site construction activities involving borrow, batch plants, haul roads, disposal areas, etc., in the following instances:

1. WisDOT's contract specifies the source of material.
2. The off-site activity occurs on state-owned land.

The Bureau of Equity & Environmental Services (BEES) will be responsible for coordination with the State

Historic Preservation Officer (SHPO) and providing the archaeological services for the above.

WisDOT will no longer fund or require on-site archaeological field investigations for construction activities that occur on private property. However, since the department often takes measures to avoid archaeological sites in the design process, FHWA has requested WisDOT to do what it can to avoid them during construction. Thus WisDOT is establishing guidelines to require that a literature and archival search be performed on all off-site areas where material excavation relating to the contract will be performed. This includes all new borrow and waste sites, pits and quarries, plant sites, or any land to be disturbed by construction activities associated with the project.

The contractor will be responsible for requesting the literature and archival search. The literature and archival search will be conducted by the BEES and identify the site as having a high, medium, or low probability of containing archaeological resources. It is then the contractors' responsibility to seek archaeological services as they feel warranted.

WisDOT cannot prohibit construction activities on private property where archaeological resources have been identified except when burial sites or mounds are present. Wisconsin statute 157.7 protects burial sites in Wisconsin on both public and private property.

1-58.1.1 Procedure for Off-Site Construction Activities on Private Property

1. The contractor will submit the following information to the BEES and the region engineer pertinent to the off-site area:
 - 1.1. Completed Archaeological Survey Information Transmittal, department form [DT1919](#). Refer to [Figure 1](#).
 - 1.2. Project location map.
 - 1.3. A sketch map of the off-site activity area.
2. The BEES will conduct the literature and archival search and will respond to the contractor and the region within three (3) working days with information on any archaeological resources, burial sites, or mounds in the area.
3. The BEES will inform the contractor when the off-site area has been identified as a high probability site and may suggest that the contractor seek archaeological services.
4. The BEES will inform the contractor when the off-site area has been identified to contain burial sites or mounds. The contractor is responsible for contacting the SHPO and obtaining the services of an archaeologist when necessary.

State Historic Preservation Officer
(608) 264-6509
5. The engineer should advise the contractor to contract the SHPO if archaeological resources are encountered at the site during construction. The contractor should also be advised to stop construction activities at the site, but is not prohibited from continuing construction activities until SHPO has been contacted.
6. The contractor must stop construction activity and immediately notify the Burial Sites Preservation office and the WisDOT BEES if unanticipated human remains are encountered at the site during construction.

Burial Site Prevention Office
(608) 264-6502 or (800) 342-7834
WisDOT Bureau of Equity & Environmental Services
(608) 266-8216

Construction activity at the site cannot resume until permission is obtained from the Burial Sites Preservation office.
7. The contractor must request a literature and archival search for any proposed sites that are needed after construction activity has begun.