



Notice To Proceed Directive

- One of the intents of ARRA is to expend the funds made available as quickly as possible with prudent management.
- WisDOT has placed a special provision in all ARRA contracts stating its intent to have contractors start work as quickly as possible.



General Guidelines

- Guidelines for 2010 ARRA Projects
 - January and February Let projects should strive to start work by late April or early May depending on weather and/or contractual constraints.
 - March and April Let projects should strive to start work as quickly as possible after execution depending upon contractual constraints.



Communication

- Supervisor/Project Manager to contact the contractor directly after contract execution and discuss the project.
 - Request a copy of the contractors project schedule.
 - Ask about plan to meet any local and environmental requirements.
 - Discuss when the contractor will start on the project, based upon contractual obligations and season.
 - Schedule a date for the pre-construction meeting.



Authority

- Specification Sec. 108.2
 - CMM Sec. 2.22.1;
 - The Notice to Proceed (NTP) can only be issued after the contractor contract has been fully executed, but may be issued before the pre-construction meeting.
- For ARRA projects, the NTP should be issued as soon as the contractual obligations and season allow. This date should be when the project work dictates being started, and not when the contractor prefers to start.
- Conditional NTPs can be used as needed to start the contract time even if certain pre-construction items are still pending.